**Councillors are summoned to the Meeting of** **Kinnerley Parish Council** to take place on **22nd September 2025 at 7.00 pm Kinnerley Parish Hall**, to deal with the matters set out in the agenda below.

Any member of the public wishing to attend the meeting should contact the Parish Clerk on [Kinnerleyparishcouncil@gmail.com](about:blank) or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **To note apologies for absence**
2. **To note declarations of interest and consider requests for dispensation**
3. **To approve the Minutes of the Council Meeting held on 28th July 2025**, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Duncan Borrowman (Shropshire Council) - circulated
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a Police report – if any – report circulated**
5. **To receive a report from the Oswestry Area Committee meeting (circulated) and consider ‘A New Way of Working Together’ from Shropshire Council (circulated) and agree any next steps**
6. **To note response from External Auditor – no matters to raise**
7. **To receive any updates from Working Groups**

Adult Gym WG - verbal

Shop WG - verbal

Flood Protection WG – attached

CIL WG - verbal

1. **To report any Highways or other parish matters**
   1. Speeding concerns
   2. Local Nature Recovery Shropshire, Telford & Wrekin Conference 3rd October – information circulated
2. **Planning – see appendix A**
3. **Planning decisions for information**
4. **Planning applications/appeals for decision - To consider and determine response(s)**
5. **Financial Matters**
   1. Receipts for August/September 2025: none
   2. To approve Payments for August/September 2025 – see appendix B
   3. To approve Bank Reconciliation, see appendix B
6. **Items for consideration at the September Meeting –** not for discussion or debate at this meeting
7. **Date and time of next meeting –** 27th October, 7 p.m., **Maesbrook Village Hall**
8. **Confidential item; exclusion of press and public:**

Report from HR committee – Parish Clerk’s annual review outcomes and recommendations

I.F. Cruise-Taylor, Parish Clerk, Kinnerley Parish Council

**Appendix A**

1. **Planning Decisions for information:**

**25/02336/AGR Land at Farm Hall Kinnerley SY10 8EJ**

[Construction of an agricultural storage building](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SYDGQSTDIUJ00&activeTab=summary)

Status: Prior Approval Not Required

**25/02721/DIS Cross Keys Inn Kinnerley SY10 8DB**

[Discharge of Condition 3(a) (Archaeology) relating to Planning Permission 25/01567/FUL for a garden room extension to the side of Public House](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SZUIQETD01M00&activeTab=summary)

Status: Discharge Conditions Part Approved

**25/02169/OUT Proposed Dwelling To The West Of Dovaston Shropshire**

[Outline permission for single self-build dwelling with all matters reserved apart from access and scale](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SXR9B7TDIK800&activeTab=summary)

Status: Refused

1. **Planning Applications/Appeals for consideration and decision:**

**25/02896/DIS** Cross Keys Inn Kinnerley SY10 8DB

Discharge of Conditions 3 (Roof Materials), 4 (Roof Details), 5 (Joinery), 6 (Brickwork Bond and Type) and 7 ( Metal rainwater goods & external plumbing) relating to Planning Permission 25/01568/LBC for a garden room extension to the side of Public House

**25/02618/FUL**  Maesbrook Methodist Church Maesbrook SY10 8QU

[Conversion of chapel into a dwelling](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SZGCRHTDJBX00&activeTab=summary)

**25/03396/DIS** Lane End Plasau Kinnerley

Discharge of Conditions 3 (Schedule of Building Works), 4 (Photo Survey), 5 (External Joinery), 6 (Brick and Bond), 7 (Repointing), 8 (Roof Windows), 9 (Roof Construction), 10 (Roof Materials), 11 (Method Statement - Structural), 12 (Routes of Internal Services) and 13 (Landscaping) of planning permission 22/05329/LBC|

**Appendix B**

* 1. **Known payments for approval:**

|  |  |  |
| --- | --- | --- |
|  |  | **£** |
| **August** |  |  |
| AED Donate | pads | 157.19 |
| Clerk | pay | 593.44 |
| HMRC | tax | 395.60 |
| Pritchard | gnds m'nance | 815.14 |
| Unity | bank charges | 6.00 |
|  |  |  |
| **September** |  |  |
| Shropshire Council | electricity | 319.16 |
| Cartridge save | printer cartridge | 91.81 |
| Pritchard | gnds m'nance | 815.14 |
| Clerk | salary | Tba |
| HMRC | tax | Tba |
| PKF | audit | 378.00 |
| Unity | bank charges | 6.00 |
|  |  | 3,577.48 |

* 1. **Bank Reconciliation:**

|  |  |  |
| --- | --- | --- |
| Financial year ending 31st March 2026 | | |
|  |  |  |
| Date: | 31/08/2025 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2025 |  | 80,707.45 |
| Add: Receipts to date |  | 47,217.31 |
| Less: Payments to date |  | -30,111.84 |
|  |  |  |
| Closing balance per accounts to date |  | **97,812.92** |
|  |  |  |
| Balance per Unity Trust bank statements as at | 31/08/2025 |  |
| Current account |  | 7,178.78 |
| Instant access account |  | 90,634.14 |
|  |  | 97,812.92 |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
| CIL |  |  |
|  |  | 0.00 |
| Total reconciled balances |  | **97,812.92** |