**Meeting of** **Kinnerley Parish Council** to take place on **23rd June at 7.00 pm Kinnerley Parish Hall**, to deal with the matters set out in the agenda below.

Any member of the public wishing to attend the meeting should contact the Parish Clerk on [Kinnerleyparishcouncil@gmail.com](about:blank) or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **To note apologies for absence:**
2. **To note declarations of interest and consider requests for dispensation**
3. **To approve the Minutes of the Council Meeting held on 19th May 2025**, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Duncan Borrowman (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a Police report – if any –**
5. **To report any Highways or other parish matters**
6. **To consider and determine application for co-option**
7. **To consider ‘Call for Information’ from Shropshire Council - circulated**
8. **Planning – see appendix A**
9. **Planning decisions for information**
10. **Planning applications/appeals for decision - To consider and determine response(s)**
11. **Financial Matters**
    1. Receipts in May 2025:
    2. To approve Payments for May/June 2025 – see appendix B
    3. To approve Bank Reconciliation, see appendix B
    4. To agree quotation for replacement of Dovaston/Knockin Heath notice board
    5. Annual Governance and Accountability Return
       1. To receive the annual bank reconciliation
       2. To receive the Annual Internal Audit Report and agree any actions.
       3. To approve and sign The Annual Governance Statement
       4. To approve and sign The Accounting Statement
       5. To approve the commencement date for the exercise of public rights
    6. To resolve to pay a proportion of the Clerk’s SLCC fee – up to a maximum of £190
12. **Items for consideration at the July Meeting –** not for discussion or debate at this meeting
13. **Date and time of next meeting –** 28th July, 7 p.m., **Kinnerley Parish Hall** – Annual Council Meeting

I.F. Cruise-Taylor, Parish Clerk, Kinnerley Parish Council

**Appendix A**

**Planning Decisions for information:**

1. 25/00525/VAR  Mulberry Cottage Chapel Lane Knockin Heath SY10 8ED

[**Variation of condition no. 2 (approved plans) attached to planning permisson ref 23/03781/FUL to alter plan references to reflect the new plans which show additonal cat pens (amended plans received)**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SRHEIQTDFR600&activeTab=summary)

Granted: 13 May 2025

1. 25/01279/CPE  Castor Knockin Heath Shropshire SY10 8EB

[**Application for a Lawful Development Certificate for Existing Use of land and building as dwellinghouse and associated garden/curtilage**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=STUMBHTDGYV00&activeTab=summary)

Not Lawful: 23 May 2025

1. 25/01302/FUL  Grange View Turfmoor Edgerley Kinnerley Oswestry Shropshire SY10 8EW

[**Two storey extension to rear together with internal and external alterations and improvements to existing dwelling.**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=STZPQ0TD07V00&activeTab=summary)

Granted: 28 May 2025

1. 25/01404/FUL  Maesbrook Methodist Church Maesbrook SY10 8QU

[**Conversion of chapel into a dwelling**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SUEVGKTDH6Y00&activeTab=summary)

Withdrawn: 2 June 2025

**Planning Applications/Appeals for consideration and decision:**

1. 25/01567/FUL and 25/01568/LBC  Cross Keys Inn Kinnerley SY10 8DB

[**Garden room extension to the side of Public House**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SV6E95TD07U00&activeTab=summary)

Validated: Fri 16 May 2025 | Status: Pending Consideration

1. 25/01777/FUL  Laurel Bank Kinnerley SY10 8DW

[**Timber frame car port**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SW5UK0TDHVD00&activeTab=summary)

Validated: Tue 13 May 2025 | Status: Pending Consideration

1. 25/01830/TCA  Lilac House Kinnerley SY10 8DF

[**Fell 1no Larch & reduce branches overhanging roof by 25% of 1no Spruce within Kinnerley Conservation Area**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SWCPBMTD0GI00&activeTab=summary)

Validated: Tue 27 May 2025 | Status: Pending Consideration

**Appendix B**

* 1. **Known payments for approval at the June Meeting:**

|  |  |  |  |
| --- | --- | --- | --- |
| Ray Parry |  | zipwire | 19,173.60 |
| JDH |  | audit | 375.60 |
| Pritchards |  | grounds | 815.14 |
| HMRC |  | Tax | 340.40 |
| Clerk |  | Pay | 510.84 |
|  |  |  | 21,215.58 |

**ii) Bank Reconciliation:**

|  |  |  |  |
| --- | --- | --- | --- |
| Financial year ending 31st March 2026 | | | |
|  |  |  |  |
| Date: |  | 23/06/2025 |  |
|  |  |  |  |
|  |  | **£** | **£** |
| **CASH BOOK** | |  |  |
| Opening balance 1 April 2025 current | | | 10,573.20 |
| Opening balance 1 April 2025 instant | | | 70,134.25 |
| Add: Receipts to date | |  | 32,729.73 |
| Less: Payments to date | |  | 4,538.62 |
|  |  |  |  |
| Closing balance per accounts to date | | | **108,898.56** |
|  |  |  |  |
| Balance per UT statement as at 31st May 2025 | | | 13,764.31 |
| Balance per UT Instant savings as at 31st May 2025 | | | 95,134.25 |
|  |  | Total | 108,898.56 |
|  |  |  |  |
| Less: any unpresented cheques | | |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Add: any un-banked cheques | |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Total reconciled balances | |  | **108,898.56** |