**Councillors are summoned to the Meeting of** **Kinnerley Parish Council** to take place on **27th October 2025 at 7.00 pm at Maesbrook Village Hall**, to deal with the matters set out in the agenda below.

Any member of the public wishing to attend the meeting should contact the Parish Clerk on Kinnerleyparishcouncil@gmail.com or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

**Prior to the commencement of the meeting, Cllr Charles Green will ask his colleagues to observe a period of silent reflection on the sad death of former Cllr James (Jimmy) Peto, who died on 24th September 2025.**

1. **To note apologies for absence:** Cllr Dan Widdon
2. **To note declarations of interest and consider requests for dispensation**
3. **To approve the Minutes of the Council Meeting held on 22nd September 2025**, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Duncan Borrowman (Shropshire Council) -
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a Police report – circulated and determine top three priorities for action**
5. **To note submitted response to LNRS consultation – and agree any next steps**
6. **To receive any updates from Working Groups**

CIL WG - verbal

1. **To report any Highways or other parish matters**
2. **To approve the Information Technology Policy – circulated**
3. **To appoint an additional (temporary) trustee to Kinnerley Charities**
4. **Planning – see appendix A**
5. **Planning decisions for information**
6. **Planning applications/appeals for decision - To consider and determine response(s)**
7. **Financial Matters**
	1. Receipts for September/October 2025:
	2. To note anonymous donation of £40 towards expenses of Remembrance Wreath
	3. To approve Payments for September/October 2025 – see appendix B
	4. To approve Bank Reconciliation, see appendix B
	5. To receive quarter two financial report
	6. To determine response to grant application for repairs to the Church Clock (£1,000)
	7. To determine a response to the required repairs to the BMX track in the light of the RoSPA report – resurface c£6,000, tarmac replacement c£13,000 (CIL funding)
8. **Items for consideration at the November Meeting –** not for discussion or debate at this meeting
9. **Date and time of next meeting –** 24th November 2025, 7 p.m., **Kinnerley Parish Hall**

I.F. Cruise-Taylor, Parish Clerk, Kinnerley Parish Council

**Appendix A**

1. **Planning Decisions for information:**
2. 25/02618/FUL Maesbrook Methodist Church, Maesbrook, SY10 8QU Conversion of a of chapel into a dwelling

**Decision: Grant Permission**

1. **Planning Applications/Appeals for consideration and decision:**

None

**Appendix B**

* 1. **Known payments for approval:**

|  |  |  |  |
| --- | --- | --- | --- |
| Pritchard |   | Grounds maintenance | £815.14 |
| RBL |   | lamppost poppies | £100.00 |
| Poppy shop |   | wreath | £24.49 |
| Lyreco |   | paper | £20.88 |
| HMRC |   | tax | £362.80 |
| clerk |   | salary | £545.12 |
| SALC |   | Working Tog. Conf | £63.00 |
| Bank |   | Fee | £6.00 |
|  |  |  | £1937.43 |

* 1. **Bank Reconciliation:**

|  |
| --- |
| Financial year ending 31st March 2026 |
|  |  |  |
| Date:  | 30/09/2025 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2025 |  | 80,707.45 |
| Add: Receipts to date |  | 47,686.01 |
| Less: Payments to date |  | -32,629.87 |
|  |  |  |
| Closing balance per accounts to date |  | **95,763.59** |
|  |  |  |
| Balance per Unity Trust bank statements as at  | 30/09/2025 |  |
| Current account |  | 4,660.75 |
| Instant access account |  | 91,102.84 |
|  |  | 95,763.59 |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |   |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |   |  |
|  |  | 0.00 |
| Total reconciled balances |  | **95,763.59** |