**Minutes of the Meeting of** **Kinnerley Parish Council** on **22nd September 2025 at Kinnerley Parish Hall**.

**Present:** Cllrs Mark Cuthbert-Brown, Charles Green (Chairman), Richard Greening, Desmond Hudson, Maurice Jones, Jeremy Lee, Alan Lewis, Dan Widdon

**In attendance:** 2 members of the public; Ian Cruise-Taylor, Parish Clerk

1. **To note apologies for absence:** Cllrs Nick Barclay, Mandy Chapman, Lorraine Jones
2. **To note declarations of interest and consider requests for dispensation** – none to note
3. **Council approved the Minutes of the Council Meeting held on 28th July 2025**, for signature by the Chairman.
4. **Public participation session**

The members of the public spoke in favour of planning application 25/02618/FUL  Maesbrook Methodist Church; Council confirmed its support for the proposed conversion

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Duncan Borrowman (Shropshire Council) - circulated
3. **To receive a report from Clerk, to include action log – and agree any next steps.** Council noted the report and agreed to the installation of a noticeboard in Pentre and repairs to the Notice Board in Edgerley
4. **To receive a Police report – if any – report circulated.** Council noted there had been no response to its expression of concern at the proposed reduction in PCSO duty hours
5. **To receive a report from the Oswestry Area Committee meeting (circulated) and consider ‘A New Way of Working Together’ from Shropshire Council (circulated) and agree any next steps.** Council acknowledged the statement from Shropshire Council that there would be insufficient funding for its discretionary services in the years ahead and agreed to engage in discussions with Shropshire Council regarding the continuation of relevant services in the Kinnerley parish area, while expressing concern at the inevitable upward impact on the precept. Council agreed to consult with residents on the services they valued and as details became clear. Council also noted that collaborative working with neighbouring parishes may help to keep costs to a minimum through economies of scale
6. **To note response from External Auditor –** Council noted that there were no matters to raise
7. **To receive any updates from Working Groups**

**Adult Gym WG** – Council noted that 3 potential contractors had provided proposals, agreed to continue to develop detailed proposals for Council to consider for a first stage installation of 4 pieces of equipment from two local contractors and obtain advice from local fitness instructor

**Shop WG** – Council noted that a full planning application for the whole site was awaited and that efforts to secure the future of the shop should be the Council’s priority

**Flood Protection WG** – Council noted the report provided and

* that the subject of the flood rescue boat had been raised again with Shropshire Council
* the Environment Agency was not prepared to fund the installation of a camera at the Dunkett Sluice
* the Severn Valley Water Management System proposals would
  + also not include funding for such an installation or any other flood risk measures
  + be available for consultation at a date yet to be announced, but would be likely to include ‘nature-based solutions’ and temporary flood storage areas
  + include proposals for consultation events in Oswestry, Melverley, Shrewsbury and other locations including Kinnerley Parish Hall

**CIL WG** – date for meeting to be arranged

1. **To report any Highways or other parish matters**
   1. Speeding concerns – Council noted concerns regarding the outcome of two serious accidents caused by excessive speed and agreed to continue to seek reductions in speed limits on the parish’s roads
   2. Local Nature Recovery Shropshire, Telford & Wrekin Conference 3rd October – information circulated – Council noted the invitation, the Chairman and Clerk are booked to attend
   3. Council considered what steps it could take to encourage the installation of a mast to improve mobile phone signals and agreed to approach Shropshire Council
2. **Planning – see appendix A**
3. **Planning decisions for information -** noted
4. **Planning applications/appeals for decision - To consider and determine response(s) –** see appendix A
5. **Financial Matters**
   1. Receipts for August/September 2025: none
   2. Council approved Payments for August/September 2025 – see appendix B
   3. Council approved Bank Reconciliation, see appendix B
6. **Items for consideration at the September Meeting –** not for discussion or debate at this meeting - none
7. **Council confirmed the date and time of next meeting –** 27th October, 7 p.m., **Maesbrook Village Hall**
8. **Confidential item; exclusion of press and public:**

Report from HR committee – Parish Clerk’s annual review outcomes and recommendations. Council received a verbal report and approved the recommendation.

Chairman…………………………………Kinnerley Parish Council date………………………

**Appendix A**

1. **Planning Decisions for information:**

**25/02336/AGR Land at Farm Hall Kinnerley SY10 8EJ**

[Construction of an agricultural storage building](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SYDGQSTDIUJ00&activeTab=summary)

Status: Prior Approval Not Required

**25/02721/DIS Cross Keys Inn Kinnerley SY10 8DB**

[Discharge of Condition 3(a) (Archaeology) relating to Planning Permission 25/01567/FUL for a garden room extension to the side of Public House](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SZUIQETD01M00&activeTab=summary)

Status: Discharge Conditions Part Approved

**25/02169/OUT Proposed Dwelling to The West of Dovaston Shropshire**

[Outline permission for single self-build dwelling with all matters reserved apart from access and scale](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SXR9B7TDIK800&activeTab=summary)

Status: Refused

1. **Planning Applications/Appeals for consideration and decision:**

**25/02896/DIS** Cross Keys Inn Kinnerley SY10 8DB

Discharge of Conditions 3 (Roof Materials), 4 (Roof Details), 5 (Joinery), 6 (Brickwork Bond and Type) and 7 (Metal rainwater goods & external plumbing) relating to Planning Permission 25/01568/LBC for a garden room extension to the side of Public House

**Decision:** No Comment

**25/02618/FUL** Maesbrook Methodist Church Maesbrook SY10 8QU

[Conversion of chapel into a dwelling](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SZGCRHTDJBX00&activeTab=summary)

**Decision:** Support with comments regarding the building works which should be confined to the freehold, unshaded, area, and that they should not encroach into the blue-shaded, leasehold area, so that the sanctity of the burial ground is maintained for existing and future interments and that the present car parking area be kept as a permeable surface, to avoid adding extra run-off water to the existing infrastructure and drainage in a flood-prone area.

**25/03396/DIS** Lane End Plasau Kinnerley

Discharge of Conditions 3 (Schedule of Building Works), 4 (Photo Survey), 5 (External Joinery), 6 (Brick and Bond), 7 (Repointing), 8 (Roof Windows), 9 (Roof Construction), 10 (Roof Materials), 11 (Method Statement - Structural), 12 (Routes of Internal Services) and 13 (Landscaping) of planning permission 22/05329/LBC|

**Decision:** No Comment

**Appendix B**

* 1. **Known payments for approval:**

|  |  |  |
| --- | --- | --- |
|  |  | **£** |
| **August** |  |  |
| AED Donate | pads | 157.19 |
| Clerk | pay | 593.44 |
| HMRC | tax | 395.60 |
| Pritchard | gnds m'nance | 815.14 |
| Unity | bank charges | 6.00 |
|  |  |  |
| **September** |  |  |
| Shropshire Council | electricity | 319.16 |
| Cartridge save | printer cartridge | 91.81 |
| Pritchard | gnds m'nance | 815.14 |
| Clerk | salary | 545.12 |
| HMRC | tax | 362.80 |
| PKF | audit | 378.00 |
| Unity | bank charges | 6.00 |
|  |  | 4485.40 |

* 1. **Bank Reconciliation:**

|  |  |  |
| --- | --- | --- |
| Financial year ending 31st March 2026 | | |
|  |  |  |
| Date: | 31/08/2025 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2025 |  | 80,707.45 |
| Add: Receipts to date |  | 47,217.31 |
| Less: Payments to date |  | -30,111.84 |
|  |  |  |
| Closing balance per accounts to date |  | **97,812.92** |
|  |  |  |
| Balance per Unity Trust bank statements as at | 31/08/2025 |  |
| Current account |  | 7,178.78 |
| Instant access account |  | 90,634.14 |
|  |  | 97,812.92 |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
| CIL |  |  |
|  |  | 0.00 |
| Total reconciled balances |  | **97,812.92** |