**Minutes of the Meeting of** **Kinnerley Parish Council** on **24th March 2025 held at Kinnerley Parish Hall**

**Present:** Cllrs Nick Barclay, Amanda Chapman, Mark Cuthbert-Brown, Charles Green (Chairman), Richard Greening, Desmond Hudson, Maurice Jones, Alan Lewis, James Peto, Sharon Quayle

**In attendance:** 6 members of the public; Cllr Vince Hunt – Shropshire Council; Ian Cruise-Taylor, Parish Clerk

1. **To note apologies for absence:** Cllr Lorraine Jones
2. **There were no declarations of interest or requests for dispensation**
3. **Council approved the Minutes of the Council Meeting held on 24th February 2025**, for signature by the Chairman.
4. **Public participation session**

2 members of the public raised questions about the proposed working group regarding the Kinnerley Shop and the Chairman apologised for any confusion and sought to re-assure the shop staff that the Parish Council was working to ensure that the shop and post office remained open.

A member of the public raised concerns about the impact of energy pylons proposed to be sited within Maesbrook and invited the Council to be represented at the Annual Meeting of Maesbrook Village Hall on 5th April where the matter would be discussed. The Chairman confirmed that the Parish Council would take into account views of residents in its response to the consultation and had already sought to make contact with affected landowners.

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)

Cllr Hunt reported that:

* He had engaged with officers over the Parish Council’s desire to see the 40mph speed limit in Maesbrook reduced to 30mph
* Sought confirmation that the offer of a flood boat for Pentre was still available
* Shropshire Council had withdrawn the current version of the Local Plan
* The Shropshire Council budget had been approved but the settlement from Central Government had not yet been confirmed.

1. **To receive a report from Clerk, to include action log – and agree any next steps.** Noted, along with confirmation that the streetlights had now been repaired, and that an insurance claim for the tree work in connection with the zipwire had been made
2. **To receive a report back on any developments regarding flooding and agree any next steps –** Council noted thatthe Severn Valley Water Management Scheme was due to put out a consultation in June 2025, and that Cllr Cuthbert-Brown would liaise with Shropshire Council’s Flood Resilience Officer regarding the sluice at Duglands
3. **To receive an update on Mobile Phone mast arrangements –** the Chairman noted that the Ministry of defence had confirmed there were no plans to allow a mast to be erected on MoD land, and that the Council would continue to work with Shropshire Council in the coming months to secure improvements to the mobile signal in the parish
4. **To receive an update on Kinnerley Shop Working Group –** it was noted that a meeting was planned for the 31st March
5. **To receive a Police report –** none received
6. **To report any Highways or other parish matters**
   1. To review and agree policy updates:

* Standing Orders - agreed
* Financial Regulations – deferred due to a recent update having been received by the Parish Clerk
* Publication Scheme - agreed
  1. To consider and determine response to proposal to remove public call box in Pentre – Council agreed to notify Shropshire Council of its wish to purchase the telephone box in Pentre as a location for a defibrillator
  2. Council noted concerns regarding the impact of the Judas Tree in the Churchyard on a resident’s grave; the Clerk would pursue the matter with Shropshire Council’s Tree Officer in the first instance
  3. Council noted that the zipwire was to be replaced and agreed the current one should be taken out of commission to avoid any risk of injury

1. **Planning – see appendix A**
2. **Planning decisions for information -** noted
3. **Planning applications/appeals for decision - To consider and determine response(s) -** none
4. **To consider and approve draft response to the Green GEN Cymru Vyrnwy Frankton Project –** a draft response is still being prepared. Council agreed to delegate authority to the Chairman to prepare and submit a draft, after circulating it for comment to councillors
5. Council noted the proposed naming of the access road to the Barns to the rear of Kinnerley Shop, and agreed to suggest alternatives: St Mary’s Way and Evans Way.
6. Council noted concerns about the need for signs to remind dog walkers about keeping dogs under control while on Council land and that suitable signage should be in place.
7. Council noted that the Dovaston Pound had been partially cleared
8. **Financial Matters**
   1. Receipts in February 2025: £15,728.00 (insurance claim) - noted
   2. Council approved the Payments for February and March 2025 – see appendix B
   3. Council approved the Bank Reconciliation, see appendix B
9. **Items for consideration at the April meeting –** not for discussion or debate at this meeting

* Financial regulations update
* Quarter 4 report

1. **Date and time of next meeting –** 28th April 2025, 7 p.m., **Kinnerley Parish Hall**

Chairman…………………………. Date……………………..

**Appendix A**

* 1. **Planning Decisions for information:**

1. 25/00046/LBC: Address: Cross Keys Inn, Kinnerley, SY10 8DB

Proposal: Conversion of the existing roof space to provide 2No units of self-contained tourist accommodation involving the insertion of roof windows in the existing roof slopes

**Decision: Grant Permission**

**b) Planning applications for decision:**

1. none

**Appendix B**

* 1. **Known payments for approval at the March Meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| Shropshire Council |  | electricity | 278.17 |
| Crucial Crew |  | grant | 100.00 |
| HMRC |  | tax | 340.40 |
| Clerk |  | salary | 510.84 |
| Clerk |  | annual expenses | 236.20 |
| bank |  | charges | 6.00 |
|  |  |  | 1,471.61 |

* 1. **Bank Reconciliation to 28th February 2025**

|  |  |  |  |
| --- | --- | --- | --- |
| Financial year ending 31st March 2025 | | | |
|  |  |  |  |
| Date: |  | 28th February 2025 |  |
|  |  |  |  |
|  |  | **£** | **£** |
| **CASH BOOK** | |  |  |
| Opening balance 1 April 2024 | | | 51,366.31 |
| Add: Receipts to date | |  | 59,542.92 |
| Less: Payments to date | | | 28,742.50 |
|  |  |  |  |
| Closing balance per accounts to date | | | **82,166.73** |
|  |  |  |  |
| Balance per UT statement as at 28/02/25 | | | 82,166.73 |
|  |  |  |  |
| Less: any unpresented cheques | | |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Add: any un-banked cheques | | |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Total reconciled balances | | | **82,166.73** |
|  |  |  | - |