**Minutes of the Meeting of** **Kinnerley Parish Council** on **28th April at 7.00 pm Kinnerley Parish Hall**.

Present: Cllrs Nick Barclay, Mark Cuthbert-Jones, Charles Green (Chairman), Richard Greening, Desmond Hudson, Lorraine Jones, Alan Lewis, James Peto

**In attendance:** 2 members of the public, Cllr Vince Hunt, Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **Council noted apologies for absence:** Cllrs Mandy Chapman, Maurice Jones, Sharon Quayle
2. **Council noted declarations of interest and consider requests for dispensation**: Cllr Green declared an interest in planning application 01404, but was granted a dispensation to provide information, and abstained from any vote on the item.
3. **Council approved the Minutes of the Council Meeting held on 24th March 2025**, for signature by the Chairman.
4. **Public participation session**

A member of the public questioned the Council’s resolve to seek to improve the mobile phone signal for residents, and the Chairman explained that discussions continued with the Ministry of Defence and Shropshire Council, although the Council had been advised to await 6 months for any further developments.

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council) – nothing to report
3. **To receive a report from Clerk, to include action log – and agree any next steps.** Council noted the report and the approach to Shropshire Council for monitoring equipment on the Duckett. It was agreed to seek an alternative tree inspection for the Graveyard
4. **To receive a report back on any developments regarding flooding and agree any next steps –** nothing to report
5. **To receive an update from the Kinnerley Shop Working Group.** Council noted that the group had met and:
   1. elected Steve Irwin as its Chair
   2. Agreed to seek discussions with the developer to understand the proposed plans
   3. Focussed on taking appropriate steps to keep the shop and post office open
6. **To receive an update from the Outdoor Fitness Equipment Working Group.** Council noted that then group had met and agreed to broaden its scope to include adults and older children, and those with mobility issues, as well as considering placing equipment on the playing field and Halston Field
7. **To receive a Police report – if any – Agree new priorities.** Council noted and welcomed the recent report of no reported crime and deferred the decision to agree new priorities until the Annual Council Meeting in May
8. **To report any Highways or other parish matters**
   1. To review and agree policy updates:

* Standing Orders – revised - deferred
* Financial Regulations – revised - deferred

1. **Planning – see appendix A**
2. **Planning decisions for information –** none to note
3. **Planning applications/appeals for decision - To consider and determine response(s) –** see appendix A
4. **Financial Matters**
   1. Council noted Receipts in March 2025: £134.25 – interest on Instant Access Account.
   2. Council approved Payments for March and April 2025 – see appendix B, and the additional payment of the SALC subscription £688.90
   3. Council approved Bank Reconciliation, see appendix B
   4. To agree quotation for replacement of Dovaston/Knockin Heath notice board - deferred
   5. Council agreed updated annual electricity charge for street lighting - £1063.86 plus VAT. (Council paid £1293 plus VAT in 2024-5)
   6. Council approved quarter 4 report
5. **Items for consideration at the May (Annual Council Meeting) –** not for discussion or debate at this meeting
6. **Date and time of next meeting –** 19th May 2025, 7 p.m., **Kinnerley Parish Hall** – Annual Council Meeting

Chairman………………………. Date………………………………

**Appendix A**

* 1. **Planning Decisions for information:**

1. None

**b) Planning applications for decision:**

1. 25/01279/CPE: Castor, Knockin Heath SY10 8EB. Proposal: [Application for a Lawful Development Certificate for Existing Use of land and building as dwellinghouse and associated garden/curtilage.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=STUMBHTDGYV00&activeTab=summary)

**Decision: Council to make representation supporting the re-purposing of a vacant building, dependent on the decision of the Local Planning Authority**

1. 25/01302/FUL: Grange View, Turfmoor, Edgerley SY10 8EW. Proposal: [Two storey extension to rear together with internal and external alterations and improvements to existing dwelling.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=STZPQ0TD07V00&activeTab=summary)

**Decision: no comment**

1. 25/01404/FUL**:** Maesbrook Methodist Church Maesbrook SY10 8QU. Proposal: Conversion of chapel into a dwelling

**Decision: Council determined by majority with one abstention, to make representation supporting the re-purposing of a vacant building, with the condition that access is maintained to the burial ground for existing and future interments.**

**Appendix B**

* 1. **Known payments for approval at the April Meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| HMRC |  | tax | £340.40 |
| Clerk |  | salary | £510.84 |
| bank |  | charges | £6.00 |
| KPH |  | Room Hire | £75.00 |
|  |  | Total | £932.24 |

**ii) Bank Reconciliation:**

|  |  |  |  |
| --- | --- | --- | --- |
| Financial year ending 31st March 2025 | | | |
|  |  |  |  |
| Date: |  | 31st March 2025 |  |
|  |  |  |  |
|  |  | **£** | **£** |
| **CASH BOOK** | |  |  |
| Opening balance 1 April 2024 | | | 51,366.31 |
| Add: Receipts to date | |  | 59,677.17 |
| Less: Payments to date | | | 30,336.03 |
|  |  |  |  |
| Closing balance per accounts to date | | | **80,707.45** |
|  |  |  |  |
| Balance per UT statement as at 31st March 2025 | | | 10,573.20 |
| Balance per UT Instant savings as at 31st March 2025 | | | 70,134.25 |
|  |  | Total | 80,707.45 |
|  |  |  |  |
| Less: any unpresented cheques | | |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Add: any un-banked cheques | | |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Total reconciled balances | | | **80,707.45** |