**The Minutes of the Meeting of** **Kinnerley Parish Council** on **28th July at Kinnerley Parish Hall**

**Present:** Cllrs Nicholas Barclay, Mark Cuthbert-Brown, Charles Green (Chairman), Des Hudson, Lorraine Jones, Maurice Jones, Jeremy Lee, Alan Lewis, Dan Widdon.

**In attendance:** 4 Members of the public; Ian Cruise-Taylor, Parish Clerk

1. **To note apologies for absence:** Cllrs Mandy Chapman, Richard Greening; Cllr Duncan Borrowman (Shropshire Council).
2. **To note declarations of interest and consider requests for dispensation** – None to note
3. **Council approved the Minutes of the Council Meeting held on 23rd June 2025**, for signature by the Chairman.
4. **Public participation session**

The members of the public expressed their concerns regarding planning application 25/02169/OUT.

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Duncan Borrowman (Shropshire Council) - none
3. **Council received the report from Clerk, including the action log – and agree any next steps.** Report noted, including obtaining quotes for a noticeboard at Edgerley
4. **To receive a Police report –** as circulated
5. **Consider supporting a response to the Police and Crime Commissioner regarding reductions in PCSO shift hours –** Council agreed to respond expressing concern, especially given recent anti-social behaviour in the vicinity of Peel’s Plantation and Kinnerley Parish Hall
6. **To consider ‘Call for Information’ from Shropshire Council –** Council agreed to respond positively without commitment to specific outcomes, dependent on detailed negotiations and agreed to work with neighbouring town/parish councils where of benefit to the parish
7. **To appoint an additional trustee for Kinnerley Charities –** Council agreed to seek a nomination from absent councillors, and then the community at large, including the Primary School
8. **To receive any updates from Working Groups –**
9. **HR –** to meet on 4th August
10. **Adult Fitness equipment –** to meet on 11th August
11. **Flood Prevention –** meeting to be arranged
12. **CIL –** date to be arranged
13. **Kinnerley Shop –** the working group is:
    * 1. developing an application for an Asset of Community Value for the shop, to provide the community with the opportunity to consider purchasing it should it come up for sale
      2. exploring other legal approaches to ensuring the shop remains available to the community, which may include an agreement on the village green to provide improved parking
      3. looking to meet with the developers to explore their proposals further and considering how best to ensure the shop remains available to the community
14. **To report any Highways or other parish matters**
    1. the Chairman reported on a ‘Shropshire Together’ conference where it was made clear that all town and parish councils are being invited to consider taking on services currently provided by Shropshire Council to ensure they continue. The Parish Clerk reported an approach from Knockin Parish Council to consider working together on such services
    2. The Parish Clerk reported that steps towards improvements in both mobile signal and broadband are being taken by Shropshire Council
    3. The Chairman reported that Shropshire Council had put out a call for sites on which to build houses (runs from 10th July to 2nd October)
    4. The Chairman offered to arrange visits for councillors to local Severn Trent water treatment sites
15. **Planning – see appendix A**
16. **Planning decisions for information -** noted
17. **Planning applications/appeals for decision - To consider and determine response(s) –** see appendix A
18. **Council authorised delegated powers** – to the Clerk in conjunction with the Chairman and Vice-Chairman to determine response to planning applications during the summer recess, in consultation with the appropriate ward councillors.
19. **Financial Matters**
    1. Council noted receipts in June 2025: (NF: £13987.69; Instant Access Interest: £499.89)
    2. Council approved Payments for June/July 2025 – see appendix B
    3. Council approved the Bank Reconciliation, see appendix B
    4. Council received and approved the 2025/26 Quarter 1 financial report to 30 June 2025
    5. Council delegated powerto the Clerk, Chairman and Vice-Chairman to agree expenditure in line with Financial Regulations during the summer recess
20. **Items for consideration at the September Meeting –** Mobile signal Mast and Broadband - update
21. **Date and time of next meeting –** 22nd September, 7 p.m., **Kinnerley Parish Hall**

**Chairman………………………………. date………………………….**

**Appendix A**

1. **Planning Decisions for information:**
   1. 25/01592/DIS Post Office and Stores, Kinnerley, Oswestry, Shropshire, SY10 8DF

[Discharge of Conditions 7 (Boundary Treatment), 9 (External lighting), 10 (Ecology), 12 (Roof Light), 13 (Window and Door Details), 15 (Roof), 16 (Roof), 17 (Flues) and 18 (Garden and Bin Store) of planning permission 23/02248/FUL](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SV8I3CTDHIM00&activeTab=summary)

Decision 24 Jun 2025: Discharge Conditions Part Approved

* 1. 25/01777/FUL Laurel Bank, Kinnerley, Oswestry, Shropshire, SY10 8DW

[Timber frame car port](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SW5UK0TDHVD00&activeTab=summary)

Decision 8 July 2025: Granted

* 1. 25/01830/TCA Lilac House, Kinnerley, Oswestry, Shropshire, SY10 8DF

[Fell 1no Larch & reduce branches overhanging roof by 25% of 1no Spruce within Kinnerley Conservation Area](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SWCPBMTD0GI00&activeTab=summary)

Decision 8 July 2025: Consent by Right - Trees

* 1. 25/01567/FUL and 25/01568/LBC Cross Keys Inn, Kinnerley, Oswestry, Shropshire, SY10 8DB

[Garden room extension to the side of Public House](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SV6E95TD07U00&activeTab=summary)

Decision 15 Jul 2025: Granted

1. **Planning Applications/Appeals for consideration and decision:**
   1. 25/02169/OUT Proposed Dwelling to The West of Dovaston, Shropshire

[Outline permission for single self-build dwelling with all matters reserved apart from access and scale](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SXR9B7TDIK800&activeTab=summary)

**Decision:**

Object with representation: The Parish Council took the view that without more detailed plans by which to consider the application, it would object on grounds of risks in respect of nature conservation, highway safety, the proposed size of the development which appears to exceed the single plot exception parameters, (as an open countryside site this element is deemed not applicable, drainage concerns given the low-lying nature of the site and it is not in a location normally considered as sustainable.

* 1. 25/02336/AGR Land at Farm Hall, Kinnerley, Oswestry, Shropshire, SY10 8EJ

[Construction of an Agricultural Storage Building](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SYDGQSTDIUJ00&activeTab=summary)– for information only – no comment

**Appendix B**

* 1. **Known payments for approval at the July Meeting:**

|  |  |  |
| --- | --- | --- |
| Pritchards | gnds m'nance | 815.14 |
| Web Orchard | web hosting | 258.55 |
| MS | 365 subs | 84.99 |
| KPH | room hire | 40.00 |
| RoSPA | play inspections | 192.00 |
| HMRC | Tax | 340.40 |
| Clerk | Pay | 510.84 |
| Unity | fee | 6.00 |
|  |  | 2,247.92 |

**ii) Bank Reconciliation:**

|  |  |  |
| --- | --- | --- |
| Financial year ending 31st March 2026 | | |
|  |  |  |
| Date: | 30/06/2025 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2025 |  | 80,707.45 |
| Add: Receipts to date |  | 47,217.31 |
| Less: Payments to date |  | -25,896.55 |
|  |  |  |
| Closing balance per accounts to date |  | **102,028.21** |
|  |  |  |
| Balance per Unity Trust bank statements as at | | 30/06/2025 |  |
| Current account |  | 26,394.07 |  |
| Instant access account |  | 75,634.14 |  |
|  |  | 102,028.21 |  |
| Less: any unpresented cheques |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | 0.00 |  |
| Add: any un-banked cheques |  |  |  |
| CIL |  |  |  |
|  |  | 0.00 |  |
| Total reconciled balances |  | **102,028.21** |  |