**Minutes of the Meeting of** **Kinnerley Parish Council** **23rd June at 7.00 pm Kinnerley Parish Hall**.

**Present:** Cllrs Nick Barclay, Mandy Chapman, Mark Cuthbert-Brown, Charles Green (Chairman), Richard Greening, Desmond Hudson, Lorraine Jones, Maurice Jones, Alan Lewis, Dan Widdon and Jeremy Lee after his co-option

In attendance: 1 member of the public, Cllr Duncan Borrowman (Shropshire Council); Ian Cruise-Taylor – Parish Clerk/RFO

The Chairman welcomed Cllr Duncan Borrowman (Shropshire Council) to his first meeting.

1. **To note apologies for absence:** None
2. **To note declarations of interest and consider requests for dispensation:** Cllr Maurice Jones declared an interest in item 7.iv
3. **To approve the Minutes of the Council Meeting held on 19th May 2025**, approved with the amendment to include Cllr Maurice Jones in attendance and not an apology, for signature by the Chairman.
4. **Public participation session**

The member of the public spoke in respect of planning application 25/01777/FUL

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Duncan Borrowman (Shropshire Council)

* Expressed concern about lack of responsiveness from SC to enquiries and requests from the Parish Council and indicated that the new administration planned to improve the response
* Noted the council’s concern over the out-of-date flood strategy

1. **To receive a report from Clerk, to include action log – and agree any next steps.** Council agreed in principle to the changed proposals for the Halston Field gate
2. **To receive a Police report – circulated**
3. **To report any Highways or other parish matters**

* The Chairman reported that the SVWMS consultation which had been due to start on 12 June had been postponed until Autumn/Winter 2025.
* The Council was still awaiting its CIL contribution (c£14000) and a CIL working Group meeting will be organised
* Council noted that the verge from Mountfield to the play area needed cutting – Parish Clerk to pursue
* Council noted with disappointment that Freedom Fibre was reducing its planned works, leaving some areas without improved Broadband. It was agreed that Shropshire Council be approached for clarification

1. **To consider and determine application for co-option –** Council unanimously voted to co-opt Jeremy Lee to the Council for the Argoed Ward
2. **To consider ‘Call for Information’ from Shropshire Council – circulated –** it was agreed that councillors would submit responses to the clerk for discussion and finalising at the July meeting
3. **Planning – see appendix A**
4. **Planning decisions for information**
5. **Planning applications/appeals for decision - To consider and determine response(s)**
6. **Financial Matters**
   1. Receipts in May 2025: nil
   2. Council approved Payments for May/June 2025 – see appendix B, with the addition of £1.00 to BT for the Pentre Phone box
   3. Council approved Bank Reconciliation, see appendix B
   4. Council agreed the quotation for replacement of Dovaston/Knockin Heath notice board (£325)
   5. Annual Governance and Accountability Return
      1. Council received the annual bank reconciliation
      2. Council received the Annual Internal Audit Report and agreed that steps should be taken to verify that the necessary information was posted to the website by the due date.
      3. Council approved The Annual Governance Statement for signature
      4. Council approved The Accounting Statement for signature
      5. Council approved the commencement date for the exercise of public rights
   6. Council resolved to pay a proportion of the Clerk’s SLCC fee – up to a maximum of £190
7. **Items for consideration at the July Meeting –** not for discussion or debate at this meeting: Quarter one financial update
8. **Date and time of next meeting –** 28th July, 7 p.m., **Kinnerley Parish Hall** – Annual Council Meeting
9. **In closed session,** Council considered a development matter and agreed to continue discussions with the developer

Chairman………………………………… Date…………………………….

**Appendix A**

**Planning Decisions for information:**

1. 25/00525/VAR Mulberry Cottage Chapel Lane Knockin Heath SY10 8ED

[**Variation of condition no. 2 (approved plans) attached to planning permission ref 23/03781/FUL to alter plan references to reflect the new plans which show additional cat pens (amended plans received)**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SRHEIQTDFR600&activeTab=summary)

Granted: 13 May 2025

1. 25/01279/CPE Castor Knockin Heath Shropshire SY10 8EB

[**Application for a Lawful Development Certificate for Existing Use of land and building as dwellinghouse and associated garden/curtilage**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=STUMBHTDGYV00&activeTab=summary)

Not Lawful: 23 May 2025

1. 25/01302/FUL Grange View Turfmoor Edgerley Kinnerley Oswestry Shropshire SY10 8EW

[**Two storey extension to rear together with internal and external alterations and improvements to existing dwelling.**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=STZPQ0TD07V00&activeTab=summary)

Granted: 28 May 2025

1. 25/01404/FUL Maesbrook Methodist Church Maesbrook SY10 8QU

[**Conversion of chapel into a dwelling**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SUEVGKTDH6Y00&activeTab=summary)

Withdrawn: 2 June 2025

**Planning Applications/Appeals for consideration and decision:**

1. 25/01567/FUL and 25/01568/LBC Cross Keys Inn Kinnerley SY10 8DB

[**Garden room extension to the side of Public House**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SV6E95TD07U00&activeTab=summary)

Validated: Fri 16 May 2025 | Status: Pending Consideration

Decision: Support

1. 25/01777/FUL Laurel Bank Kinnerley SY10 8DW

[**Timber frame car port**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SW5UK0TDHVD00&activeTab=summary)

Validated: Tue 13 May 2025 | Status: Pending Consideration

Decision: no comment

1. 25/01830/TCA Lilac House Kinnerley SY10 8DF

[**Fell 1no Larch & reduce branches overhanging roof by 25% of 1no Spruce within Kinnerley Conservation Area**](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SWCPBMTD0GI00&activeTab=summary)

Validated: Tue 27 May 2025 | Status: Pending Consideration

Decision: to make representation that any trees removed should be replaced

**Appendix B**

* 1. **Known payments for approval at the June Meeting:**

|  |  |  |  |
| --- | --- | --- | --- |
| Ray Parry |  | zipwire | 19,173.60 |
| JDH |  | audit | 375.60 |
| Pritchards |  | grounds | 815.14 |
| HMRC |  | Tax | 340.40 |
| Clerk |  | Pay | 510.84 |
| BT |  | Phone box | 1.00 |
|  |  |  | 21,216.58 |

**ii) Bank Reconciliation:**

|  |  |  |  |
| --- | --- | --- | --- |
| Financial year ending 31st March 2026 | | | |
|  |  |  |  |
| Date: |  | 23/06/2025 |  |
|  |  |  |  |
|  |  | **£** | **£** |
| **CASH BOOK** | |  |  |
| Opening balance 1 April 2025 current | | | 10,573.20 |
| Opening balance 1 April 2025 instant | | | 70,134.25 |
| Add: Receipts to date | |  | 32,729.73 |
| Less: Payments to date | |  | 4,538.62 |
|  |  |  |  |
| Closing balance per accounts to date | | | **108,898.56** |
|  |  |  |  |
| Balance per UT statement as at 31st May 2025 | | | 13,764.31 |
| Balance per UT Instant savings as at 31st May 2025 | | | 95,134.25 |
|  |  | Total | 108,898.56 |
|  |  |  |  |
| Less: any unpresented cheques | | |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Add: any un-banked cheques | |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Total reconciled balances | |  | **108,898.56** |