

KINNERLEY PARISH COUNCIL

Minutes of the Meeting of the Council Held at Kinnerley Parish Hall Monday 25th November 2019, at 7.00pm

PRESENT

Cllrs Nick Barclay (Chair), Charles Green, Richard Greening, John Pinder, James Peto, Sharon Quayle, Lorraine Jones, Maurice Jones, Peter Clarke, Mandy Chapman

APOLOGIES

Cllr Alan Lewis

CLERK

Ms Marian Giles

MEMBERS OF THE PUBLIC

One member of the public was in attendance

78.19 DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) - Cllr Quayle declared a pecuniary interest in planning application 19/04796/FUL
 - Cllr Greening declared a conflict of interest in the same application
 - Cllr Lorraine Jones declared a conflict of interest in planning application 19/03965/FUL and 19/04559/FUL
- b) No dispensations were required

79.19 MINUTES OF COUNCIL MEETING DATED 21/10/ 2019

The Minutes were submitted and circulated as read. **It was RESOLVED (unanimously) that the minutes of the Council meeting be approved and signed by the Chair as a correct record of that meeting. The minutes were signed accordingly by the Chair.**

80.19 PUBLIC PARTICIPATION SESSION

No questions were raised by public members present.

81.19 PARISH MATTERS

a) Report from Marilyn Hunt, Head Teacher, Kinnerley CE Primary

Marilyn Hunt outlined the developments and future plans for the school and spoke of the budget challenges she faces in delivering these. She asked councillors to continue their support for the development of affordable family homes in the Parish, and to consider the need for a new crossing outside the school with the housing development taking place in the vicinity. Cllr Barclay thanked Ms Hunt for attending and briefing councillors.

b) Reports

i) A short report had been received from the community policing team warning about a variety of telephone and on-line scams

ii) No report had been received from Cllr Matt Lee. The Clerk confirmed she had been in touch with Cllr Lee by e-mail but received no response.

c) Report from Clerk

A written report had been circulated with councillors' papers and was verbally updated by the Clerk. The Community Speedwatch Co-Ordinator had not yet confirmed his attendance on 27th January despite an early understanding on the matter. Cllr Quayle also updated the Parish Council on the latest developments in relation to the removal of the hedge at the village shop. She had been asked by the shop owner to canvass whether it would be possible for the Parish Council to fund a widening of the road at that point, utilising a strip of the land belonging to the shop owner. Because the shop was in private ownership this would not be possible, and was not in any event in the power of the Parish Council to agree (the relevant Highways Authority being Shropshire Council). Cllr Quayle also confirmed that the 10 yards of hedge left untouched was due for removal the following week. The report was duly **NOTED**.

d) Update on Play Area Repairs and Drainage Proposals

Councillors were able to view photographs showing the extent of the drainage problems in the **fenced play area and under the swings in particular. The contractor had suggested an improved plan** of drainage which obviously had cost implications. However, as this was clearly an improvement (and not maintenance or repair) the Parish Council would be able to utilise some of its Neighbourhood Fund CIL (Community Infrastructure Levy). **Councillors RESOLVED (unanimously) in principle to pursue additional drainage measures, subject to further clarifications and cost estimate to be secured by the Clerk.**

e) Procurement Proposals in respect of Churchyard Footpath Repairs

Councillors discussed the content of a report provided by the Clerk outlining the steps to procure three competitive prices for repair/resurfacing work to the churchyard footpaths. A number of councillors raised concerns about the 'ramp' area immediately after the lychgate. It was felt that this had been repaired relatively recently, and although the photographs clearly showed that the surface was badly cracked and eroding at the edges, concern was expressed about whether this should be further repaired at the Parish Council's expense. Cllr Green raised concerns about the limits of responsibility of the Parish Council for the repairs given that the central path served the main church and not the churchyard. He asked if the Diocese would be willing to contribute to the repairs. As the Reverend Precious was present, **councillors AGREED to suspend standing orders to allow him to speak/respond**. Reverend Precious did not feel it was likely that the Diocese would contribute, it being a closed churchyard and legal responsibility having been transferred to the Parish Council.

Standing Orders were resumed.

It was **AGREED** that the Clerk should contact Mr Ken Evans (and other relevant parties) to attempt to establish the history of the repair to the ramped area. The matter to be brought back to the January meeting for decision.

f) Re-opening of Cross Keys Inn – proposed resolution to recognise the investment made in the community by Mr Les Jones

Cllr Green reported on the recent Civic Society Award that had been made to Mr Les Jones for the Cross Keys Inn project. He felt that some formal recognition should also be made by the Parish Council. He had been approached about a contribution to a plaque that would be displayed inside the pub by a member of the Cross Keys Action Committee. Following discussion councillors **AGREED** that a more appropriate course of action would be a letter of congratulations to be drafted and sent to Mr and Mrs Jones.

Cllr Quayle felt this raised a broader issue of how the Parish Council should recognise and celebrate the contributions of individuals to the village. The matter to be brought back for consideration in the New Year.

g) To Report other Identified Parish Matters

Cllr Chapman reported that the landlord of the Black Horse in Maesbrook was changing.

h) To Report any other identified Highways Matters

Cllr Lorraine Jones reported that there was a blocked gully in the Wood Lane/Pentre to Edgerley road area leading to standing water.

Concerns were expressed about the overgrown hedge by the bridge on the Knockin to Kinnerley Road. Councillors to e-mail the Clerk with more detail/photos if possible.

82.19 REPORT FROM CILWORKING GROUP ON SMALLER PROJECT PRIORITIES

Councillors received a report from the CIL Working Group outlining the four top priorities for the Parish Council to work on in 2020. These were: -

- A priority system for the bridge on the road from Knockin to Kinnerley
- Upgrade and improve existing children's play area with a new drainage system, and provision of additional outdoor fitness equipment for older children and adults
- Ensure the sustainability of local Parish and Village Halls by supporting capital improvements which will lead to increased hire income or a reduction in overheads
- Further consideration of suitable speed control measures in other areas of concern in the Parish

In addition, the Parish Council to work with Shropshire Council Highways Team and Kinnerley School on the design of a 20mph zone with additional speed control measures from outside the school through to the centre of Kinnerley. This scheme to be the subject of a separate Local Fund bid to Shropshire Council.

Councillors RESOLVED (unanimously) to AGREE these four priorities and their related actions for funding in 2020.

83.19 PLANNING

a) To receive details of planning application/appeal decisions

19/03456/VAR – Land South of Chapel Lane (Plot 3), Knockin Heath

Variation of condition number 2 (approved plans) attached to planning permission reference 17/03448/FUL to allow amendments to the approved design (increase bedrooms from 3 to 4)

Permission Granted

19/02965/FUL – Oakleigh Farm, Edgerley, Kinnerley

Conversion of agricultural building into a single dwelling

Withdrawn

b) Planning Applications/appeals for decision - To consider submitting comments and/or objections on the following:

• **19/03965/FUL – Holiday Caravan Park at Royal Hill Inn, Molverley Road, Edgerley**

Application under Section 73A of the Town and Country Planning Act 1990 for the erection of a shower block (retrospective).

Following discussion **Councillors RESOLVED (with one abstention) to support the application**, whilst reiterating their disappointment that the application was retrospective and had not followed the proper process initially.

- **19/04559/FUL – Sunnyside, Knockin Heath, Shropshire, SY10 8EA**

Proposed extension and conversion of garage to annexe.

Councillors had received a number of written submissions from members of the public objecting to the application. Concerns were expressed that the application might result in a dwelling that was subsequently placed on the open market in its own right. **It was therefore RESOLVED (with three abstentions) that the application should be supported on the basis that it was creating much needed accommodation for a family. However, the Parish Council would request that any consent be conditioned to prevent open market sale as a separate residence.**

- **19/04796 – Cae Du, Edgerley, Kinnerley, Shropshire**

Owing to a direct pecuniary interest in the application Cllr Quayle left the room at this point.

Erection of side extension together with raised roof with alterations and additional living space.

Following discussion councillors **RESOLVED (with one abstention) to follow their normal protocol of offering comments neither for nor against an application from a sitting councillor.**

Cllr Quayle re-joined the meeting at this point.

- **19/05062/TCA – Land at Halston Fields, Kinnerley, Shropshire**

To pollard to height of 2 metres approx. – 1 no willow tree within Kinnerley Conservation Area

Councillors RESOLVED (unanimously) to support the application, welcoming the approach to retain the tree and to pollard it rather than fell it.

c) To Consider any Applications Received after the agenda sent out

- **19/05078 – Icthus, Pentre, SY4 1BT**

Side and rear extensions to existing dwelling.

Following discussion councillors **RESOLVED (unanimously) to support the application whilst referencing the need to take account of flooding issues arising from its location in a flood plain.**

d) Feedback from Community Led Housing Event held on 22/10/2019

Cllr Barclay gave a verbal report on his attendance at this event.

e) Feedback from Rural Strategy Workshop held on 13/11/2019

Cllrs Barclay and Green gave a verbal report on their attendance at this event.

f) Resolution to delegate authority to Clerk, Chair and Vice Chair to respond to non-contentious planning applications in the December Period

The resolution was **AGREED** (unanimously).

84.19 FINANCE AND ACCOUNTS FOR PAYMENT

a) Receipts

None.

b) New Payments for Approval

- i. Clerk's Salary for November 2019 - £697.32
- ii. Clerk's Expenses for October 2019 - £78.65
- iii. S Lawrence & Sons – copying/stationery - £29.78
- iv. Mrs Carol Barclay – reimbursement of £62.50 – engraved 100th birthday presentation vase on behalf of the Parish for Mrs Enid Harrison

c) Invoices received after the agenda has been sent out

None received

It was RESOLVED that the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the cheques/authorise electronic payments where appropriate.

d) Resolution to Delegate Authority to Parish Clerk and Signatories to pay December Salary and expenses and any other urgent invoices in December Period

The resolution was **AGREED** (unanimously).

As the time had reached 9pm, councillors were asked if they wished to suspend standing orders to conclude the agenda. This was AGREED (unanimously).

85.19 REVIEW OF BUSINESS CONTINUITY PLAN

Deferred to the January 2020 meeting.

86.19 CORRESPONDENCE – see list below

CLlr Greening asked for a copy of the 'What3 words' correspondence to be forwarded to him.

SALC	70 th AGM information November Bulletin
Shrewsbury and Telford Hospital	Improving the Patient Experience update News Release on therapy led ward to open in winter
NHS Midlands Partnership	News Release on new mental health service for Shropshire
Shropshire Council	Review of venue accessibility Winter maintenance presentation slides Rural Strategy Workshop invite Digital Service Team improvements towards zero carbon 'Lost Shrewsbury' book signing Playing Pitch and Outdoor Sport Strategy (PPOSS) Environmental Maintenance Grants update Warning about bogus road lining company Invite to cultural strategy workshop
Healthwatch	Briefing on visits to dementia care homes across the County
PCC	Newsletter for November
West Mercia Police	North Shropshire Safer Neighbourhood Team newsletter

SSAFA	VE Day – May 2020 celebrations
CAB	Impact Report 2018-2019 + invitation to AGM
Power for People Campaign	Council Motion Request – Local Electricity Bill
What3Words	Canvassing business
Mr Thomas Holland	Query about grounds maintenance contract
The Marine Group	Canvassing for business

87.19 DATE AND TIME OF NEXT MEETING

Monday 27th January 2020 at Kinnerley Parish Hall at 7pm.

Meeting ended 9.10pm.

Signed by Chair **Date**

DRAFT